

Friends of the Great Central Main Line – Privacy Notice – revision 01

1. The Friends of the Great Central Main Line (“Friends”) regard your privacy as being extremely important. Information we collect from you that you choose to provide to us, enables Friends to send you information about our association.
2. This privacy notice explains how Friends use any information we collect about you.

DATA CONTROLLER

3. For the purposes of the Data Protection Act 2017 (the Act), the Data Controller is Friends of the Great Central Main Line.
4. Friends is an un-incorporated association which can be contacted at Lovatt House, 3 Wharnccliffe Road, Loughborough, Leicestershire, LE11 1SL. Friends supports and promotes the preservation, operation and development of the Great Central Railway between Leicester and Nottingham and any future extensions. To achieve this objective, Friends works closely with a number of other organisations including, but not limited to Great Central Railway PLC (GCR PLC), Great Central Railway (Nottingham) Ltd and The David Clarke Railway Trust.
5. This privacy notice should be read in conjunction with the GCR PLC privacy notice which contains additional information including details of the GCR PLC website which has a section for Friends.
6. Friends is managed by an elected Committee of unpaid volunteers. Most of the membership administration for Friends is done by GCR PLC on our behalf and as such, your personal data is shared with GCR PLC.
7. Friends also publishes Main Line magazine and Newsletters; to post these out personal data is shared with the publishers and may be further shared to a mailing house.
8. Any payments you make to Friends will result in the sharing of personal data with financial institutions. We hold copies on file of Payment Services Provider and Direct Debit Services privacy statements and we have a contract with both providers to deliver their service.

MARKETING

9. We will never sell, or share with any other organisation, your personal data for marketing purposes.

INFORMATION WE COLLECT ABOUT YOU

10. We collect the following personal data:
 - Member’s name and title;
 - Address including postcode and country;
 - Date of birth;
 - Telephone number;
 - email address;
 - Bank and credit/debit card account details;
 - Details of committee members interests.

HOW WE USE YOUR PERSONAL INFORMATION

11. We use the personal data for the following purposes:

- Identification of member;
- Posting membership correspondence, magazines (can include printed appeals adverts [both internal and external] and offers), newsletters (can include internal adverts and offers), GCR PLC share application forms, appeal leaflets and raffle tickets for organisations related to the GCR including the DCRT, and other information we think you may find interesting;
- To identify if overseas supplement is applicable;
- Classification of member in age related membership categories;
- Contact by phone for membership matters;
- Contact by email for membership matters;
- Issue of newsletters electronically;
- Membership payments by debit/credit card and direct debit;
- Publishing details of committee members interests in GCR PLC including being a GCR PLC employee/director/shareholder/contractor in the Friends annual report and accounts;
- To verify eligibility for benefits associated with membership.

DATA PROCESSING AND SECURITY

12. Your personal data is processed (more than stored) and kept secure on our behalf by GCR PLC.

YOUR RIGHTS

13. Under the Act, you have the following rights:

- a. Right of Access - If you wish to have (see) a copy of your personal data Friends processes (holds on you) please submit a 'Subject Access Request' in writing to the Membership Secretary, Friends of the Great Central Main Line, Lovatt House, 3 Wharncliffe Road, Loughborough, Leics, LE11 1SL. Friends will respond in no more than 30 days.
- b. Right to be Informed
- c. Right to rectification
- d. Right to erasure
- e. Right to restrict processing

CHANGES TO OUR PRIVACY NOTICE

14. We review our privacy policy and may make changes from time to time. This revision 01 of the policy is dated 26 April 2018.

HOW TO CONTACT US

15. Please contact us if you have any questions about this Privacy Notice or information we hold about you: by writing to us at the address below:

Friends of Great Central Main Line Lovatt House, 3 Wharncliffe Road, Loughborough, Leics, LE11 1SL